GUIDANCE FOR 2019
KOESTLER AWARDS
FOR ARTS BY OFFENDERS, SECURE PATIENTS AND DETAINEES

Koestler Trust
arts by offenders
That Sink-ing Feeling, HMP Leeds, Silver Award for Drawing
GUIDANCE FOR 2019 KOESTLER AWARDS
FOR ARTS BY OFFENDERS, SECURE PATIENTS AND DETAINEES
Including terms and conditions of entry
Why enter the Koestler Awards?

Our Awards have been running since 1962 and attract thousands of entries from offenders, secure patients and detainees across the UK. We give feedback and encouragement to entrants of all abilities.

In 2019 we aim to bring to life more written and recorded entries than in previous years. Look out for spoken word performances, plays on stage, and music compositions played out loud. We are planning an exhibition at Snape Maltings in Suffolk, led by prisoners’ song lyrics, and against the backdrop of the Snape Proms, as well as a UK exhibition at Southbank Centre with a music and performance emphasis.

Recognition for your work

We give over 2,000 Awards a year. Every entrant gets a certificate and many winners receive a cash prize. The total prize money is over £30,000.

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Prize</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>Platinum</td>
<td>£100</td>
<td>+ certificate</td>
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<tr>
<td>Gold</td>
<td>£60</td>
<td>+ certificate</td>
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<tr>
<td>Silver</td>
<td>£40</td>
<td>+ certificate</td>
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<tr>
<td>Bronze</td>
<td>£20</td>
<td>+ certificate</td>
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<tr>
<td>Special Awards</td>
<td>£25</td>
<td>+ certificate</td>
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<tr>
<td>Highly Commended</td>
<td></td>
<td>certificate</td>
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<tr>
<td>Commended</td>
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<td>certificate</td>
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Prestigious judges

Entries are judged by over 100 experts from different fields. 2018 judges included Turner Prize-winning artist Jeremy Deller, representatives from the Henry Moore Institute, the Roundhouse, Art on the Underground, radio drama The Archers and the British Film Institute, filmmaker-presenter Reggie Yates, comedian Cariad Lloyd, celebrity hairstylist Louise Galvin and musicians Hot Chip.

Hot Chip judging Computer Generated Music & Reggie Yates judging Themed Category
Extra encouragement for new entrants
Let us know if this is the first time you have taken part in the Koestler Awards on the entry form and you will be considered for Awards specially reserved for new entrants.

Feedback
Many entrants receive feedback on their work from the judges or the Koestler Trust Arts Team, who give their responses to the work and ideas on how to develop it.

Fast feedback for under 18s
All entrants under 18 can receive their certificate and feedback within 4 weeks of entry. The parcel containing the entry must be marked ‘Under 18s Fast Feedback Programme’ to be eligible. Please note, there is a new Under 18s Entry Form.

Associates Programme
The Associates Programme is a membership scheme for our entrants. Entrants opting into the scheme will benefit from greater contact with the Trust through a regular Koestler newsletter. Sign up to the Associates Programme by ticking the box on the entry form.

*The Paper Bag*, HMP Send, Gold Award for Fashion
Get your artwork out there!

Major exhibition at the Southbank Centre in London
We show a selection of the entries to the public at our annual national exhibition, which attracts over 20,000 visitors. This will take place in autumn 2019 at Royal Festival Hall, Southbank Centre - one of the most famous arts venues in the world. As well as work exhibited on the gallery walls, the national exhibition will include readings, performances and special events for entrants’ families.

Regional exhibitions
We also hold exhibitions of local artwork in different areas of the UK each year. This gives work in those areas an extra chance to be seen, win Awards and sell. In 2019, work from the East of England is eligible for exhibition at Snape Maltings, Suffolk.

Displays of work throughout the year
Some work is selected to be shown in displays in a wide range of public spaces including offices, restaurants and prison visit halls.

Marketing
We may reproduce your work on our website, merchandise or publications. We may send reproductions of your work to the media and other organisations to publicise our work and exhibitions, which is a great chance to get your work seen by a wider audience.

Sales
In visual arts and crafts, we can try to sell your work on your behalf. Please tick the box on the entry form if you would like your work to be for sale.
TERMS & CONDITIONS OF ENTRY

Cherry Blossom, River House MSU, Platinum Award for Portrait
Who can enter?

- Anyone in custody in a UK prison, young offender institution, secure training centre, secure children’s home, immigration removal centre, or high or medium security psychiatric hospital or unit (including the Channel Islands and Isle of Man).
- Any current client of the National Probation Service or a Community Rehabilitation Company, a Youth Offending Service, the Scottish Criminal Justice Social Work Service or their equivalents elsewhere in the United Kingdom.
- Any UK citizen currently in a prison overseas (must submit via Prisoners Abroad).
- You may enter as an individual or as a group.

What can I enter?

- You can enter original work in any of the artforms listed in this Guidance, up to a maximum of 5 in total.
- The work must be from the last 12 months.
- Do not enter artworks copied directly from other artworks.
- Do not enter work that includes your name in the artwork or on the back.

*Laurel and Hardy, HMP Parc, Silver Award for Ceramics*
How do I enter?

- You can submit up to 5 entries into the Awards. Fill in 1 entry form for each entry. You are welcome to photocopy the form.
- Ask an authorised member of staff to sign each form and give their contact details. We cannot accept your entry if it is not signed by a member of staff. In prisons and secure settings, the member of staff supporting the entry must be an employee of the establishment (not a visiting artist or employee of an external education provider), such as an officer, tutor or librarian. In the community, the member of staff should be a probation officer or other professional case worker.
- In artforms marked 📷 you may enter by sending photographs.
- You can send items up to 2kg free using ‘Freepost KOESTLER TRUST’.
- Pack your work carefully so that it reaches us safely. The maximum weight limit is 15kg per parcel. Very large, heavy, fragile or valuable items should be delivered and collected by hand. Many establishments send a van of entries each year - ask if this happens at your establishment.

What conditions are there?

By entering the Koestler Awards, you agree to the Terms & Conditions of Entry set out in this Guidance. Including:

a) Information included in the entry form can be held on the Trust’s secure and confidential database. If you would like a copy of the Koestler Trust’s Privacy Policy, you can view it on our website or write to us.

b) While all artworks are handled with the utmost care, the Koestler Trust and its agents accept no liability for loss or damage to entries, however caused.

c) All entries may be exhibited, reproduced, published, broadcast or distributed by the Trust and its agents.

d) The judges’ decisions are final - we will not enter into any correspondence about Awards decisions.

e) Visual artwork left unclaimed or donated for more than 1 year from the end of March 2020 may be destroyed, sold or donated to other organisations.

Thoughts, Campsfield House IRC, Silver Award for Digital Art
**When do I have to enter and when will I hear back?**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>04 Apr</td>
<td>Closing date for all 2019 entries to reach Koestler Arts Centre</td>
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<tr>
<td>Jun - Jul</td>
<td>Judging of entries</td>
</tr>
<tr>
<td>End Aug</td>
<td>Awards results published on our website</td>
</tr>
<tr>
<td>Sep - Nov</td>
<td>National exhibition at Southbank Centre</td>
</tr>
<tr>
<td>End Oct</td>
<td>Certificates and prizes sent out</td>
</tr>
<tr>
<td>End Dec</td>
<td>Sales money sent out</td>
</tr>
<tr>
<td>Jan 2020</td>
<td>2020 Entry forms published</td>
</tr>
<tr>
<td>End Mar 2020</td>
<td>All visual entries returned, except a selection kept for further exhibitions or sale until June 2020</td>
</tr>
</tbody>
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**Where do I send my entry?**

- Items weighing up to 2kg can be sent to ‘Freepost KOESTLER TRUST’. Alternatively, please send to ‘Koestler Awards, Koestler Arts Centre, 168a Du Cane Road, London, W12 0TX’.
- Please help us by marking each package ‘1 of 3’, ‘2 of 3’, ‘3 of 3’ etc.
- For deliveries in person, we are usually open weekday office hours, but ring us before coming. Our website has a map and directions.

**Will my name be shown with my artwork?**

- You and the member of staff signing your form can opt for first name only or you can remain anonymous. We will make your first name public in exhibition only if:
  - you are aged 18 or over and
  - we have permission on the entry form, both from you and from an authorised member of staff (see ‘How do I enter?’ for definition).
- Please think carefully about having your first name shown, especially if it may identify you as an offender to relatives, employers or the press. We cannot accept responsibility for any repercussions.
- You and the authorised member of staff who signs your entry form should consider if there are sensitivities around your first name being published next to your artwork, particularly concerning victims of a crime or heightened media profile.
- Don’t sign your artwork with your full name, or put it on the back of your work, or otherwise reference it in the entry. If you do, we may need to remove it before exhibition or may not be able to display your work.
How will my work be sold?

- Koestler sales are for visual arts and crafts only.
- We will sell your work only if we have permission from you and from your establishment.
- We sell work at our exhibitions, our Pop-Up Art Shop, on our website, and at the Koestler Arts Centre. If your work does not sell we will return it to you, unless you have donated it to the Koestler Trust.
- We purchase a small amount of works annually for our collection, with a view to exhibiting them at future displays and events.
- Proceeds from artwork sales are distributed as follows: 50% for you, the artist; the remainder is divided between Victim Support (the national charity for people affected by crime) and the Koestler Trust.
- You should set the minimum amount you’d like to receive considering time spent and materials used. We’ll then make the sales price double this. The lowest amount you can receive is £10 (sales price £20) and the highest amount is £250 (sales price £500). As a guide, most of our artworks sell for £50-£100, with some pieces in the national exhibition selling for higher. If we think you’ve asked for too little, we’ll price it higher. If you indicate that you’d like to receive more than £250 we’ll be unable to sell it and it will be marked ‘not for sale’. If you tick the box indicating that your work should be sold, but provide no sale amount on the entry form, we’ll assign the price we think is suitable.
- You can also choose to donate your artwork to the Koestler Trust. This means it will not be returned to you and if sold the money raised will help us to continue our work.

Koestler Pop-Up Art Shop at Southbank Centre
How will I get any money from prizes or sales?

- We issue prize money in October and money from sales in December.
- If you are in a prison or secure setting, we send the money in a cheque to your establishment. The Finance staff will credit it to your private cash.
- If you are not in custody we can issue a cheque in your name, or you can collect cash from the Koestler Arts Centre if you let us know beforehand.

**SCOTLAND ONLY:** Artists in some Scottish prisons are aware that they cannot directly benefit from the sale of their artwork, as the artwork has been made using state funded materials. If an artist does agree that their work can be sold, the monies raised will be placed in the ‘common good fund’ of the establishment. An artist can of course choose not to sell, or to donate their work to the Koestler Trust. This does not affect any potential prize money, which the artist will receive.

How will my entry be returned?

You or your establishment can really help us keep costs down by coming to collect your work. Please let us know beforehand so we can have it ready. Apart from a few exceptions, writing, performance, audio, film and animation entries will not be returned - please only send copies.

- We pack all artwork carefully for its return journey.
- If you are in a secure setting, we will return your work there, usually to the Education Department.
- If you are in the community, we will return your work by post if you provide your address on the entry form.
- We cannot deliver work to family members or friends.
- If your entry is very large, heavy, valuable or fragile, we may need it to be collected in person - please ring us to discuss.
- We cannot return artwork outside of the UK.
- Artwork left unclaimed or donated for more than 1 year from the end of March 2020 may be destroyed, sold or donated to other organisations.
Artforms 2019

Escape, Prison Arts Foundation, Gold Award for Printmaking
Multi-artform

1. Themed Category: Interlude
Have a go at producing a poem, drawing, painting, song or any other Koestler artform using the word ‘Interlude’ as a theme. Non-visual entries submitted into this category will not be returned to you and will be disposed of securely following the Awards.

2. Arts Project
A project with components that cover several Koestler Awards artforms, created to engage people as artists, participants and audience. Your entry should include:

- the aims of the project
- the artforms involved
- a documentation of the artistic outcomes (photos, DVD, audio, book, etc.)
- the organisation/individual(s) that co-ordinated the project
- an overview of who the participants/artists/audience were and the benefits of, or response to, the project (include quotes or figures).

Fruits of the Forest, HMP Parc, Bronze Award for Ceramics

Writing

- Please retain copies of all written work, as submitted entries will not be returned. We will dispose of your work securely.
- All work must be original.
- Number the pages and put the title on every page.
- Entries should be typed or word-processed if possible, but you will not gain credit for fancy graphics.
- If you write about your establishment, do not identify any individuals.
3. Flash Fiction and Short Story
A short story, flash fiction or part of a novel. Entries must be no more than 5 sides of A4 paper.

4. Longer Fiction and Novel
A longer story, novel or part of a novel. Entries must be 6 sides of A4 paper or more.

5. Non-Fiction, Blog, Essay, Article and Review
One piece of factual writing as if written for a magazine, paper, biography, blog or non-fiction book.

6. Life Story
Autobiographical prose of any length.

7. Braille
Braille text, embossed illustrations and diagrams.

8. Poem
Enter one poem as one entry.

9. Poetry Collection
10 or more poems arranged in order with an overall title - in book or pamphlet form, or as if being submitted for publication. Short collections featuring the strongest poems are encouraged.

Love, HMP Rye Hill, Bronze Award for Calligraphy
10. Anthology
A volume of mixed writing, such as a mixture of poems and fiction or essays. Anthologies containing only poems should be submitted into Poetry Collection. Short anthologies featuring the strongest pieces of writing are encouraged.

11. Stage Play - in partnership with Synergy
Script with stage directions - a short play, full-length play or part of one. Additional guidelines are available on request and on the Koestler Trust website.

12. Radio Play
Script with studio directions - a full-length drama or part of one.

13. Screenplay
Script with directions for TV or film.

14. Song Writing
Lyrics for a song - not including the musical score or any recorded element. Please state the genre of the music piece on the entry.

Performance and audio

- Please retain copies of all performance and audio entries, as submitted entries will not be returned. We will dispose of your work securely.
- Write the length of the recording on the disc or packaging.
- Make clear which elements of the production were carried out by offenders/patients/detainees and which by professionals.
- If you are entering pieces in different artforms, make sure that they are on different CDs, DVDs etc.

15. Spoken Word
Audio recording of a performance or reading of an original work, e.g. a recording of a group or individual’s own poem, story or play. Recordings and performances of existing texts should be entered in Performance.

16. Performance
DVD, video or audio recording of a performance. This includes theatre, dance and performance art, as well as audio performances of existing scripts, poems or stories. For example, this could be reading of a story on CD (ideal for Storybook Dads) or it could be a DVD of a dance routine. Audio recordings of original texts should be entered in Spoken Word.

17. Radio Production
Audio recording of an original broadcast radio production or an edited compilation, e.g. spot/advert, documentary or interview. Up to 30 mins.

18. Music Composition
A written score (not a recording) with or without lyrics. If lyrics are included, say whether or not they are original.
19. **Choral Music**  
A recording of a performance of choral music by a group of singers. Please state on the disc or packaging whether the music and lyrics are original or existing.

20. **Singer-Songwriter - Original**  
A recording of a performance by a musician or group, that writes, composes and sings their own material including lyrics and melodies.

21. **Cover Version**  
A recording of an individual or group performing an existing song. Your own interpretation of the song is encouraged.

22. **Instrumental**  
A recording of a musician or group performing their own or existing music with no lyrics. Please state on the disc or packaging whether the music is original or existing.

23. **Hip Hop, Rap and Grime**  
A recording of a musician or group performing their own material.

24. **Computer Generated Music**  
A recording of original music generated entirely, or mostly, using computers.

### Film and animation

- Please retain copies of all film and animation entries, as submitted entries will not be returned. We will dispose of your work securely.
- Write the length of the film or animation on the disc or packaging.
- Make clear which elements of the production were carried out by offenders/patients/detainees and which by professionals.
- We will not publicly screen any film entry without first consulting the establishment that submitted it.
- If you are entering pieces in different artforms, make sure that they are on different CDs, DVDs etc.

25. **Film**  
Dramatic or documentary film on video or DVD. Special care should be taken to explain on the disc or packaging which elements were produced by professionals.

26. **Animation**  
Animated film on video, DVD or CD. Special care should be taken to explain on the disc or packaging which elements were produced by professionals.
Fine art

- All visual artwork should be original. The judges will not assess copies of other people’s artwork highly. We do accept drawings or paintings based on photographs, but, again, you will score higher with our judges if you develop your own style rather than copying exactly.

- If your entry is very large, heavy, valuable or fragile, please ring us: we may need it to be delivered and collected.

- In artforms marked you may enter by sending photographs with notes. Show the entry from all sides in good light, give its dimensions, and explain fully how it was made. If we choose the entry for exhibition, we may ask you to send the actual item.

- If you use degradable materials, please enter your work in a sealed container so it does not attract vermin or insects. This work may degrade while in our possession.

27. Painting
A painting mainly in oil, acrylic or tempera.

28. Watercolour and Gouache

29. Drawing
Pencil, charcoal, felt pen or ink.

30. Pastel
If possible, use fixative to prevent smudging.

*Music*, HMP Humber, Silver Award for Drawing
31. Portrait
All portraits submitted in other visual artforms will be entered into this category.

32. Mixed Media
2D work including collages, silk painting or use of unusual materials.

33. Sculpture
Sculptures may be made with any materials but we recommend items made in clay are entered into the Ceramics category.

34. Digital Art
A digital print (with little or no text) produced or formatted by computer.

35. Graphic Novel
A full length graphic novel or up to 3 short comics, comic strips or one-off cartoons, with or without text.

36. Mural and Wall Hanging
37. Printmaking
Block prints, etchings, lino prints, mono prints, screen prints, handprinted wallpaper etc.

38. Photography
An original photograph as an individual print, or up to 5 in a portfolio or book (counted as one entry). Any size or shape, colour or black-and-white. Slides and discs are not accepted.

39. Ceramics
A vase, plate, bowl or sculpture made from clay, air-dried or fired.

40. Textile Art
Weaving, macramé, machine embroidery and collage. Flat or raised surface, in 2D or 3D. Includes soft furnishings such as cushions, table linen, bed linen, bath linen, rugs, etc.

Craft and design

- If your entry is very large, heavy, valuable or fragile, please ring us: we may need it to be delivered and collected.
- In artforms marked you may enter by sending photographs with notes. Show the entry from all sides in good light, give its dimensions, and explain fully how it was made. If we choose the entry for exhibition, we may ask you to send the actual item.
41. **Handmade Book**
A handmade original or limited-edition artist’s book, containing visual artwork and/or text. The judges will be looking for creativity and artistry in the binding and content.

42. **Calligraphy**
Hand-lettering of your own or others’ words in any language. May include street art-style lettering, decoration and pictorial elements.

43. **Handmade Greetings Card**

44. **Graphic Design**
A printed item with images and text which may be produced or formatted by computer, e.g. a poster, leaflet, booklet, sign, logo or up to 3 issues of a magazine, judged for visual quality. Also includes web design which should be submitted on CD or DVD with a printout on paper.

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*Graffiti*, HMP Hewell, Silver Award for Calligraphy

*Thoughts on a Sunny Day*, HMP Edinburgh, Gold Award for Handmade Book
45. Matchstick Model
May be coloured and include other supporting materials.

46. Craft
Including toys, jewellery, mosaics and paper folding.

47. Woodcraft
Emphasis on skills in joinery, veneering, marquetry, turning, carving and fine decoration. Metal and other materials may be added.

48. Furniture
Only photographs may be submitted. Do not send the original item. Any material may be used.

49. Needlecraft
Knitting, crochet, needlepoint and any other items made by hand using needles or hooks. Include explanatory notes, preparatory sketches and any pattern used.

50. Fashion
Dressmaking and tailoring. Include explanatory notes, preparatory sketches and any pattern used. Enter jewellery in Craft.

51. Hairstyling
Includes cutting, dying, styling and braiding.

52. Beauty
Including make-up, theatre make-up and nail art.

Connections within Hair, Art, Culture & Nature, HMP Send, Silver Award for Hairstyling
ARTS MENTORING OPPORTUNITIES

If you would like help from a Koestler Mentor to develop your artwork, mentoring offers bespoke support to people who have been involved in the criminal justice system. You can apply to be matched with a mentor who will work with you on a one-to-one basis to identify your artistic goals (e.g. applying to college, creating new work, building your confidence or accessing local arts resources) and receive support, through regular meetings, to achieve them.

Koestler Mentors are experienced artists, writers, producers and craftspeople who have received special training to provide support to someone who has been involved in the criminal justice system.

Mentoring is designed to support those who have created a body of work and who would like to further develop their practice, or expand their arts knowledge, in the community or in custody. Your mentor will provide you with support over a twelve month period.

If you are interested in mentoring, please tick the box on the entry form. We will then send you details about the programme and an application form. Alternatively, you can contact our Outreach and Involvement team for more information.

RESEARCH

One of our aims at the Koestler Trust is to demonstrate that the arts are beneficial to offenders, secure patients and detainees. We need evidence to show to funders and policy makers. We would be very grateful if you agreed to help with this by completing the Monitoring for Diversity section on the entry form. Any research carried out will only use anonymised data.

Adam and Eve, Ilford Probation, Highly Commended Award for Textile Art

‘Koestler Trust’ will become ‘Koestler Arts’ later in 2019
“Thank you for the great feedback.
It’s made me feel alive,
A boost for confidence, which I lack,
With this I will survive!”

2018 Koestler Award entrant